

General Board Meeting
Thursday, April 6, 2023
9:30 AM

- Welcome and Call to order by Nicole Bengard – 9:33 am
- Attendees: Nicole Bengard, Stacy Edwards, Sarah Whitmire, Ashley Slagel, Sallie Smith, Courtney Rhoades, Sara Jackson, Lyndsey Crandall, Shezeen Muqri, Barb Brown
- Review and approval of minutes from March Board Meeting
 - Motion – Stacy Edwards
 - 2nd – Courtney Rhoades
 - Motion carried, minutes approved

• **Treasurer's Report – Nicole Bengard**

Through March 31, 2023:

Total revenue - \$117,091

Total expenses - \$107,606

Net income - \$9,485

Fundraising net income - \$57,123

Ending Cash Balance - \$48,001

Net decrease in cash from prior month - (\$1,558)

March income was generated by the school store sales, dauber sales during Bingo and the winter raffle (Bingo VIP, 5th Grade Day VIP, Carline Fast Pass and Street Signs).

The school store generated \$438 of gross revenue and dauber gross sales were \$516 with a net profit of \$252. This profit will be used to offset the cost of Bingo prizes and supplies. We also received \$138 in cash donations during Bingo. These funds will be used to cover the cost of food for the Backpack Buddy program and are recorded in Backpack Buddies under Fundraising and Other Income. The winter raffle generated \$660 in income and will be offset with the cost to replace the street signs and parking space sign. The gross profit for both the daubers and winter raffle are recorded in Interest and Miscellaneous under Fundraisers and Other Income on the income statement.

Overall, our revenue categories are higher than the budget aside from yearbook sales.

Expenses continue to generally track on budget. Most slight overages are due primarily to inflation.

We are slightly over budget in the Administrative and Miscellaneous Expense under Operating Expenses. Quickbooks has been kind to us the past couple of years charging us the low first year annual subscription rate. Unfortunately, this came to an end this year and our expense more than doubled from \$286 to \$625 per year. We also incurred an unplanned expense of \$51 in filing fees for the 50/50 raffle that will begin in the next couple of weeks. I will consider both of these expenses when I create the budget for next year.

I continue to expect that we will go over budget in Copier Expense/Paper PTA. I will continue to monitor these expenses as we move forward.

Booster-thon Funds

As we have discussed, we generated a profit of approximately \$23,00 from the Boosterthon to spend on "All the Things" for BV. As previously discussed, we paid out \$8,303 for a new poster machine and two years of supplies. On Wednesday, Katja and the BoosterThon Chairs met with teachers and committed to reimburse them up to \$5,000 for items that will benefit every student by grade level. Mr. Burgess has purchased four stages to be used for outdoor events at the cost of \$6,550 that he would like to use Boosterthon funds to cover. If approved, this will leave just under \$3,500 in unspent funds.

President's Report – Katja Magee delivered by Nicole Bengard

Boosterthon funds - bought the poster maker, it's in the media center. \$5,000 towards teacher appreciation (\$125/teacher and grade has to vote on what to do with the funds as a group). They'll have 6 weeks to spend or it will reabsorb into the pot. With leftover money, we are considering ideas: playground upgrade (benches, hoops, paint touch-up, etc),

Committee Reports:

- PTA President Elect- Lyndsey Crandall
 - All positions are filled for next year except President Elect and Treasurer Elect
- Spirit Nights- Ashley Slagel
 - Today is Chicken Salad Chick pickup day.
 - Sara Jackson volunteered to help from 3-4pm with pickup
 - One spirit night left in May: Papa John's May 8-9
- International Night- Shezeen Muqri
 - International night coming up, very excited! Need volunteers to help make it happen.
 - Food trucks, animals around the world, need 4 volunteers per session. Signup genius has been sent out.
 - Fencing demonstration, cooking demonstrations, student performances, etc
 - Cookbooks are coming off the press, should be delivered Tuesday or Wednesday and will have extras for sale at International Night
 - 12 countries are represented this year
- Carnival- Renia Trickett and Sarah Whitmire
 - Carnival is coming!
 - Prep night Tuesday April 25 (5-8pm) at Sugar Creek 1 Clubhouse to make flowers, fill eggs, prepare prizes and any other needed prep.
 - Art Contest - Will send another reminder on social media. Winning design goes on t-shirts
 - Carnival is Cinco de Mayo - May 5th
 - Keep saving your eggs and cartons for the confetti eggs.
- Other Committees
 - Pop in Preview - Barna or Stacy will send out a sign up genius within the next week or two for volunteers
- Book Fair- Stacy Edwards
 - Book Fair is next week. Sign up genius sent out yesterday, still have a few open spots to fill.
 - No vouchers this time due to lack of funds

Staff Appreciation- Nicole Bengard

- Last staff appreciation during the school year is Week of May 1. Doing a dessert bar, lookout for signup genius for donation items. Will not need any volunteers for that.
- Last general staff appreciation is June 5 after school lets out. It is a catered lunch

- Adjournment- Meeting adjourned, 9:59 am.

Minutes submitted by Lyndsey Crandall, President Elect