

BVES PTA Board Meeting

October 3, 2018

BVES Cafeteria

Those in attendance: Mr. Burgess (Principal), Melissa Bache, Kristen Belflower, Margaret Burdette, Lindsay Chastain, Melanie DeJong, Keri Dille, Heather Gage, Raquel Garrido, Kellie Herlong, Fallon Hogan, Jamie Huguet, Maria Klinger, Dana Lanning, Kathryn McGrath, Marissa Moore, Kristi Moreno, Margo Pons, Jen Rosenfeld, Darcy Schwalm, Ashley Slagel, Lindsey Smith, Lauren Stroup, Kia Talley

** Marissa called the meeting to order at 9:30 AM.

- Marissa asked for approval of the September 2018 Board Meeting Minutes. Lindsay Chastain made the motion to approve, and Kristen Belflower provided the second. All were in favor and none were opposed so the minutes were approved.
- Principal's Report:
 1. Mr. Burgess thanked everyone for their support. He also commented how thrilled he was about the parent involvement with the recent 4th and 5th grades special activity days and cluster decorations. The administration's goal is to continue to open the doors and have increased parent involvement.
 2. Mr. Burgess shared handouts with the Board which provided information about the Greenville County School's G+ program. Next week the district will be going through the accreditation process. There will not be any visitors at BV, but Mr. Burgess will report at the District Office about what is taking place at our school.
 3. Mr. Burgess encouraged the Board to nominate members of the BV staff for the Golden Apple Award. He commented that we have many staff who are well deserving of the recognition.
 4. In closing, Mr. Burgess encouraged the Board to stop by/call/email with any questions, comments, or concerns.
- Treasurer's Report (Kristi Moreno):
 1. People are continuing to sign up for the boulder. Our gross sales for the boulder this year have already passed our total gross sales for last school year. However, there are still spots available to reserve. The sign-up for the car line boulder is about 75% full, and the back path sign-up is about 25% full. Friends of Buena Vista as our fall fundraiser was successful this year. We surpassed our budget and raised over \$7,000. There will still be a small expense for the incentives, so our net profit is to be determined. Final directory sales were down \$385 compared to last year. Since we have exceeded our budget in other areas such as sponsorship and Friends of Buena Vista, that will more than make up the difference.
 2. All expenses have been in line with the budget. There is nothing out of the ordinary. Please continue to turn in receipts in a timely manner and let Kristi know if you have any questions about your budget.
 3. The deadline has passed for teachers to turn in mini grant applications. The committee will be meeting next week to review the applications

4. A Sign-up Genius was sent on Sunday to find volunteers to help with the money during Carnival. We need 4 volunteers per hour of carnival – (2) people to walk around to the three ticket booths, collect money, and bring it to the science lab, and (2) people to remain in the science lab to count money and prepare deposits. There are still some spots available. Please see Kristi if you're able to help.

➤ President's Report (Marissa Moore):

1. Marissa commended the Membership Committee for reaching the 100% goal, and also for obtaining great coupons for our families as an incentive.
2. The Friends of BVES fundraiser went better than expected, and those who donated \$100 or greater will be recognized in the weekly News Flash soon.
3. Marissa reminded Board members to supply Lindsay C. (Room Parent Coordinator) with the exact wording of information that needs to be shared with parents via Room Parents. The same applies to News Flash submissions.
4. The Book Fair takedown has been pushed back one hour due to the 4th grade Grandparents' Lunch, which is scheduled for Friday, ending later (in the past take down began at 12:30). Volunteers are still needed to help with this process. Marissa also reminded members that the good news is that with K5 and 1st grade lunches being early in the week (as opposed to later in previous years) those students were able to leave the Book Fair with their books instead of having to order them and receive them at a later date.
5. School pictures are tomorrow, 10/4, and there is a need for (1) volunteer from 8:00-10:00. Please let Marissa know if you can help.

➤ Committee Reports:

1. Volunteers (Jen Rosenfeld) – Jen is trying to archive all Sign up Geniuses for volunteers. The purpose is to help with the successful transition for a new VP of Volunteers when the position comes available. Jen encouraged the Board to run all of the sign ups through her (she is even willing to create them), and the newly created volunteers email address. For the sign ups that she creates, Jen is willing to edit/fix them so they meet the member's approval. If a Sign Up Genius has already created, Jen requested that members duplicate it and transfer it to buonavistavolunteers@gmail.com. This will allow both she and Marissa to monitor any cancellations and fill them as needed. Jen also mentioned that the SUG for the Bobcat Bash is still quite empty, and encouraged members to forward it to middle school and high school students/parents so they can volunteer and receive service hours. Lauren S. (Bobcat Bash co-chair) mentioned that Spooky Lab needs volunteers to dress up as characters, and would prefer to have the same students for the duration of the carnival. It was also mentioned that it would be a neat idea to have someone dress up as a superhero for the Boys Club table at the Bobcat Bash, being that we have a princess present for the girls.
2. Reflections (Margaret Burdette) – Margaret reminded members that Reflections is an annual PTA art program for students in K5-12th grades. The theme this year is "Heroes Around Me". The categories included are literature, music composition, dance

choreography, photography, film production, and visual arts. Margaret expressed that she would like to see the number of BV students that participate this year increase. She stated that students are supposed to create submissions on their own with minimal parent input. Margaret will be sending a letter to teachers to remind them about the contest, and there will also be a video in this Sunday's News Flash and flyers going home in Tuesday folders next week. Margaret expressed reservations about making this a requirement for students, and encouraged Board members to have their students participate.

3. Skate Days/Spirit Nights (Ashley Slagel) – Ashley is awaiting the total from the recent CFA Spirit Night. She mentioned that the Swamp Rabbits Hockey Game is coming up on 10/28, and information should be going home soon. Keri D. stated that she will add information for parents in the upcoming News Flash.

4. Silent Auction (Keri Dille) – Keri stated that items are beginning to come in, and she is busy working on getting pictures of the items onto the BVPTA website, and posting a link to them on the BVPTA Facebook page. Keri would like to have pictures of the grade-level baskets once they are assembled. Keri encouraged members to ask for donations (the earlier, the better), and noted that donation forms will be in this Sunday's News Flash. The Administration items are slightly different this year, with the addition of the school's Unity Days. Each Unity Day that takes place after the Bobcat Bash will have reserved seating and parking that will be up for bid during the Silent Auction. There are several new items this year: (1) a carline and a back path street sign that parents can name. This will remain up for the entire year and families will keep the signs once the year is over. (2) a reserved parking spot for car line or other events. This space will be against the fence opposite the school building. In the afternoon, children will be walked to the family car by teachers. This is a raffle event, with tickets being \$10/entry. Keri encouraged members to spread the word. Tickets to sell will go home in Tuesday folders, and the drawing will be held during the Bobcat Bash.

5. Carnival (Lauren Stroup) – Lauren noted that Bobcat Bash t-shirt order forms went home yesterday. The Carnival prep-day is scheduled for 10/17 at the SC1 clubhouse, from 9:00-12:00. Lauren also mentioned that volunteers will be needed both the day before and the day of the Bobcat Bash.

6. Back Pack Buddies (Margo Pons) – Margo informed the Board that the BPB numbers are down this year. We currently serve 46 students, compared to 68 last year.

7. Yearbook (Melissa Bache) – Melissa informed the Board that Dropbox links will be used to collect pictures from parents. There will be a specific link for each school-wide event. The links will be in the News Flash following the event, and possibly on Facebook.

** Marissa again thanked everyone for coming. The meeting was adjourned at 10:10 AM.

Minutes respectfully submitted by Melissa Bache, Secretary