

BVES PTA Board Meeting
Thursday, May 4, 2023
BVES Cafeteria
9:30am

Those in attendance: Mr. Burgess, Barbara Brown, Caralee Culpepper, Megan Epps, Sara Jackson, Ali Knipfing, Laura Kudey, Katja Magee, Courtney Rhoades, Julie Rose, Megan Saltmarsh, Renia Trickett and Sarah Whitmire.

**Katja called the meeting to order at 9:43am.

- A motion was made to approve the April meeting minutes.
 - Motion: Megan Saltmarsh
 - Second: Courtney Rhoades
 - The Motion carried, and the minutes were approved.

- **President's Report – Mr. Burgess**
 - HUGE thank you to PTA for everything all year long – all about the kids and it really shows. The grass isn't greener anywhere else!
 - K5 Pop-In Preview was a great success yesterday – already received emails from excited parents, there were kids who didn't want to leave, etc.
 - May is busy month! Exciting time of year – carnival, field days, hiring for next year. Next week will start SC READY testing – an opportunity to show what you know, but don't want kids to get stressed/overwhelmed about it. Please help us with positive comments like – do your best, give your best effort today, etc. There is a fine line between doing your best and feeling pressure to do something extraordinary.
 - Excited about Carnival tomorrow night!
 - Update on some staff changes for next year:
 - Mrs. Gilliard is leaving for an opportunity much closer to home. Do not know yet if she will be replaced (BV does not qualify for 2 APs based on numbers.) Someone could be placed here or we may have the opportunity to interview.
 - Julie Kramer leaving for an administrative position. Exciting for her and we love to see our teachers stepping up to the plate.
 - Morgan Reto is moving back to France with her family. We are interviewing for this position but International Studies position is not certified so the pay is not great. If anyone has any ideas or knows someone who could be a good fit for this unique position, please let Mr. Burgess know.
 - Several other teachers leaving as well but excited about others that are stepping up to the plate and joining us.

- BV will have summer school again. Mainly focusing on supporting our 3rd grade students who may have not performed as well on SC READY.
 - The Leader In Me – staff will spend the last day this year (post students) doing another session in this course. Loosely correlated to the 7 Habits of Highly Effective People (more for adults). Really excited about the leadership we are teaching our kids using this program – ie November 10 Veteran’s Day program next year will be entirely led by kids.
- **Treasurer’s Report – Nicole Bengard:** as emailed from Nicole:
 - Through April 30, 2023:
 - Total revenue - \$121,585
 - Total expenses - \$118,614
 - Net income - \$2,971
 - Fundraising net income - \$44,230
 - Ending Cash Balance - \$41,488
 - Net decrease in cash from prior month - (\$6,512)
 - April income was generated by the school store sales, Carnival T-shirt and ticket sales and the 50/50 raffle. This was the first time we held a 50/50 raffle. We collected gross proceeds of \$370 (37 \$10 tickets) with net proceeds of \$356.03 after fees. Katja presented the winner a check of \$178.02 during the Carnival on May 5, 2023.
 - We continued to sell Carnival tickets after month end and final Carnival numbers will be reflected in the May financial statements.
 - Overall, our revenue categories are higher than the budget aside from yearbook sales.
 - Expenses continue to generally track on budget. Most slight overages are due primarily to inflation.
 - We did not have a lot of expenses in April outside of our monthly recurring expenses. I continue to expect that we will go over budget in Copier Expense/Paper PTA and will monitor these expenses as we move forward.
 - Booster-thon Funds: As we have discussed, we earned profit of approximately \$23,00 from the Boosterthon to spend on “All the Things” for BV. As previously discussed, we paid out \$8,303 for a new poster machine and two years of supplies and four stages for \$6,550. Teachers have begun utilizing their funds and through April 30, we have reimbursed teachers \$1,180.40 of the total \$5,000 allotted.
 - The Executive Board will meet on May 2, 2023 to discuss the 2023-2024 school year budget.
- **President’s Report – Katja Magee:** Katja had several reminders for us.
 - 50/50 Raffle was not a huge success. Maybe try a different time of year next year (not during April 15 week). Raised \$356 to be split. Winner will be pulled from drawing and announced during Carnival.

- 2023-2024 Budget meeting for next year was held Tuesday 5/2. Some revisions will be coming, then Board of Directors will vote to approve.
 - Budget and Slate of Officers will be posted 5/15 to be viewed and then electronic voting link will be sent out. Please vote when you get this email!
 - Nominating Committee Chair was Sara Jackson. Members included Lyndsey Crandall, Nicole Bengard, Lauren Plunk, Barna Gupta, Sarah Beth Wood and Caralee Culpepper.
 - All positions for next year have been filled except for President-Elect and Treasurer-Elect.
 - SC READY testing dates are 5/9, 5/11, 5/16 and 5/18.
 - End of Year PTA Party is May 25 at Katja's house to celebrate a great year, rolling off members and welcome members rolling on. Save the date and an evite will be forthcoming.
- **Committee Reports:**
 - **International Night – Katja Magee for Shezeen Muqri.**
 - It was a HUGE success, yay!
 - **Spring Book Fair – Katja Magee for Stacy Edwards.**
 - Everything went well!
 - **Spirit Night – Katja Magee for Ashley Slagle.**
 - Received \$92 from Chicken Salad Chick Spirit Night. Looking for feedback on preorder/pickup process. TBD if we will want to work with them again next year.
 - Spirit Night with Papa John's next week Monday and Tuesday nights, May 8 & 9.
 - **Community Relations – Katja Magee for Barna Gupta & Stacy Edwards.**
 - Pop in Preview was yesterday. HUGE success. 80 kids attended. Saw Kindergarten playground, rode bus around bus loop, saw library, went through the cafeteria line and got a cookie and milk, got a goodie bag on the way out. Set up a spirit wear table and sold \$160ish.
 - **Carnival – Renia Trickett & Sarah Whitmire.**
 - TOMORROW!! We're ready.
 - Set up will be all day tomorrow in the STEAM lab.
 - **Staff Appreciation – Katja Magee for Jen Holly, Alicia Kamlet & Sara Street.**
 - Staff Appreciation Week is this week, finishing up tomorrow with a dessert bar set up in the atrium to treat the teachers.
 - Final Staff Appreciation lunch of the year will be Monday, Jun 5. No help is needed (students will already be out for the summer and lunch will be catered.)
 - **5th Grade Day – Katja Magee for Sara Fox, Katie Bennett & Melanie DeJong.**
 - All day event on 5/30. Morning snack, lunch and cake provided. Fire truck tradition lives on. Trying to organize a kickball tournament. Will be craft tables, game tables etc set up outside. Theme is Friendship and Teamwork.

- **Senior Walk Friday 5/26 – Katja**
 - There is a meeting about this today to finalize plans/details.

** The meeting was adjourned at 10:18AM.

Minutes respectfully submitted by Megan Epps, Co-Secretary