

**BVES PTA Board Meeting**  
**Thursday, October 5, 2023**  
**BVES Cafeteria**  
**9:30am**

**Those in attendance:** Mr. Burgess, Melissa Bache, Nicole Bengard, Barbara Brown, Lyndsey Crandall, Stacy Edwards, Megan Epps, Sara Fox, Corey Gilbreath, Sara Jackson, Laura Kudey, Mary Latrick, Megan Michael, Layne Morton, Lauren Plunk, Ramya, Ramkumar, Courtney Rhoades, Julie Rose, Megan Saltmarsh, Angela Schoultz, Sallie Smith and Amanda Williams.

\*\*Lyndsey called the meeting to order at 9:34am.

- A motion was made to approve the September meeting minutes.
  - Motion: Stacy Edwards
  - Second: Mary Latrick
  - The Motion carried, and the minutes were approved.
  
- **Principal's Report – Mr. Burgess:** Very excited to be back after hip replacement surgery! Missed the month of September – followed along from home and very proud of all the things that happened and the level of success for all of them. Thank you!!
  - Over \$25k brought in at the Book Fair/Grandparents' Week.
  - School Report Cards will be out soon. 13-15 categories in Excellent category but one 2.9 (state average is 3.0) so that cost us an "Excellent" rating down to "Good."
    - Ranked 5<sup>th</sup> in Elementary Schools.
    - BV ranks 3<sup>rd</sup> in GCS with number of home languages spoken – this speaks to our diversity.
    - BV at 34% this fall for Pupils in Poverty. A couple of years ago we were at 20-22%. This means things like Backpack Buddies – not just taking care of our kids but also sometimes taking care of their families. So, so important for those kids to know when they get here, they will be fed and taken care of, but also that we send food home on Fridays.
    - School Report Cards compare schools with similar size, PIP, diversity, etc. and we are light years ahead of some of our peers that face the same challenges.
  
- **Treasurer's Report – Nicole Bengard:** as emailed from Nicole.

**BVPTA Treasurer Report**  
**As of September 30, 2023**

Presented: October 5, 2023

Through September 30, 2023:

Total revenue - \$83,368

Total expenses - \$22,760  
Net income - \$60,608  
Fundraising net income - \$79,515  
Ending cash balance - \$103,564  
Net increase in cash from prior month - \$68,134

The big news is the Boosterthon Fun Run this month. Before we get to that, I want to go over a few line items on the financial statements.

#### *Spirit Wear/School Store*

We completed our fall sale and held a pop-up sale during Open House that sold inventory from previous years as well as excess new inventory that we had on hand to sell. We sold \$536.57, net of credit card fees, worth of inventory at the Open House and \$3,411.33 during the fall sale. Our total net income from these sales is \$1,549.66. Our School Store had net sales of \$124 for the month of September.

#### *Spirit Fundraisers*

Our spirit fundraiser chairs tried something new at Open House - Hot and Ready pizza sales from Papa Johns. We sold 100 pizzas for \$12 at a cost of \$8. Our profit on these pizzas was \$342.42. In addition, Papa Johns graciously allowed us to share in their BV profits that evening, which resulted in an additional \$148.32. In total, this effort generated net income of \$490.74.

Skate Day generated net income of \$273 in September (127 skates, 165 glow sticks).

#### *Backpack Buddies*

We received a grant from Spartanburg Regional totaling \$2,500 to fund our Backpack Buddies program. In addition, some families in Sugar Creek gathered and sold Halloween Costumes and donated the \$100 proceeds to the BVPTA, specifically for the Backpack Buddies Program. You will see this \$2,600 recorded in the Zero Income Backpack Buddies line item on the Income Statement.

On the expense side:

- We paid \$70 for State PTA dues.
- We renewed our annual GoDaddy (website) and Square subscriptions (credit card sales). You will see these recorded in Community Relations.

#### *Boosterthon/Fun Run*

We will have final numbers from Boosterthon tomorrow. As of right now, we have collected \$64,779.10 in donations. The expense that you see of \$345 is the cost of class T-shirts for students who could not afford to purchase them. The plan was for all students to wear their class shirts during the run, but the vendor failed to meet the deadline, unfortunately.

### Boosterthon Stats:

60% of students pledged  
76% of students registered online

### Of the total amount pledged:

34.1% - parents  
39.8% - grandparents  
14% relatives  
Remaining were from various categories

### Per Boosterthon:

Expected Total Collections: \$66,805.10  
Expected Net Profit (before T-shirts and retainer fee pd last year) - \$35,714  
Expected Payment to Boosterthon - \$31,091  
Expected Gross Profit % - 53.46%

Expected Gross Profit including Retainer Fee - \$33,714  
Expected Gross Profit % including Retainer Fee - 50.47%

- **President's Report – Lyndsey Crandall:** Thank you, thank you for all the help with ALL THE THINGS in September. Such a busy month! Biggest priority right now is finding a Treasurer Elect to take over the Treasurer slot for the coming couple of years.

- Reviewed October calendar items. Not quite as busy as September!
- Upcoming Dates:

#### **October:**

10/5 – PTA Monthly Board Meeting – 9:30a in BV Cafeteria  
10/6 – Fall School Picture Day  
Movie Night @ BVES – Doors open 6p, Movie @ 7p  
10/10 – Spirit Night @ Topsy Taco on Pelham Road  
10/11 – End of 1<sup>st</sup> Quarter  
10/12 – NO SCHOOL – Teacher Workday  
10/13 – NO SCHOOL – Fall Break  
10/17 – 10/20 – Cogat/Iowa 2<sup>nd</sup> Grade Testing  
5<sup>th</sup> Grade Washington DC Field Trip  
10/19 – 1<sup>st</sup> Quarter Report Cards  
10/25 – October Birthday Celebrations – *4<sup>th</sup> Grade only*  
10/26 – 10/27 – 4<sup>th</sup> Grade Chattanooga Field Trip  
10/27 – Spirit Day  
October Birthday Celebrations – *1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> & 5<sup>th</sup> Grades*

#### **November:**

11/9 – PTA Monthly Board Meeting – 9:30a in BV Cafeteria  
11/13 – 11/17 – Backpack Buddies Food Drive Week – *“Clemson vs USC”*

11/14 – Spirit Night @ Duck Donuts on Pelham Road  
11/17 – Spirit Day  
November Birthday Celebrations  
Staff Lunch Break  
Skate Day – 330 – 530p at Taylors Roller Sports  
11/22 – 11/24 – NO SCHOOL – Thanksgiving Break  
11/29 – 12/1 – Kids Helping Kids Drive

- **Committee Reports:**

- **Membership – Laura Stoner:** Membership officially closed on September 30. 308 memberships were purchased. 94% of the PTA Board purchased a membership. The breakout of memberships purchased is as follows: 38 faculty, 216 parent, and 54 student.
- **Backpack Buddies – Mary Latrick & Layne Morton:** 1<sup>st</sup> food drive of the year was a big success so thank you! Should supply us through the end of September. 45 kids enrolled in BB this year. Compared to 34% PIP per Mr. Burgess, that would be roughly 275 kids so BB could serve SO MANY more kids. It is an opt in program so there are families that choose not to apply bc don't want to be singled out. Next food drive is in November and we meet before then so will have specific list of items needed then.
- **Boosterthon – Sarah Beth Wood & Sara Jackson:**
  - Survey sent out for feedback – 22 responses.
  - Feedback this year – lots of comments about the setup/location.
  - Financially:
    - 76% of students registered; 60% made a pledge of some sort.
    - Of pledges: 34% parents, 40% grandparents, 26% other.
    - All \$ get deposited into our account, then we write them check for their fee.
    - Did full service plan this year – so had to pay retainer of \$2,000 last year when we booked dates.
    - See photo of dry erase board.
  - Brief history: Have done in house and Boosterthon in the past. Tried Boosterthon the past 2 years – hard pill to swallow how much we pay to Boosterthon in fees – 50% which is roughly \$30k each of the past 2 years.
  - Discussion/suggestions:
    - Keep class prizes but what if no individual prizes?
    - Layne – idea for each grade to have an organization to learn about/donate to and instead of giving prizes, donate to a charity.
    - Lots of discussion about the future. Continue with Boosterthon, go back to homegrown Fun Run, change up event and do something different??

- **MasterMinds – Melissa Bache:** 15 kids total this year; currently have 4 students that have not been matched up with a volunteer. Melissa will get with Barb to fill with grandparents.
- **SIC (School Improvement Committee) – Melissa Bache:** Great group this year.
  - Coming soon – FAQ section on the website.
  - Also in the works, a video on morning carline procedures.
- **Grandparents Club – Barbara Brown:** 38 grandparents signed up, 28 attended first meeting. Please let Barb know when you have any volunteer needs so she can fill.
- **School Store – Ramya Ramkumar:** Order has been placed but not picked up. Been slow this year. Will pump up social media/advertising once order comes in.
- **Book Fair – Stacy Edwards:** Fall Book Fair was a BIG success! PTA supplied volunteers, school handled the rest.
- **Spirit Nights – Megan Saltmarsh & Corey Gilbreath:** Papa Johns was a big hit at Open House – very well received. Papa Johns also great to work with! More sales later than earlier. Made about \$490.
  - Jersey Mike’s also went well – made \$134. Week-long event.
  - Topsy Taco this coming Tuesday at the Pelham Road location.
  - Duck Donuts Tuesday 11/14.
  - Nothing in December.
- **Staff Appreciation – Jen Holly & Alicia Kamlet:** Tailgating food themed lunch was a big success – lots of really good food donated. Enough leftovers to donate to fire station afterwards. Teachers really loved it.
  - Went smoothly as far as volunteers. Change this year is only lunch, not covering recess.
  - Suggestion about how to encourage food donations (more so than monetary) but also to request from larger group than just the PTA Board. Maybe let a grade be responsible for each one and send out requests through Room Moms to classes.
- **Red Ribbon Week – Andreen Grubbs:** Coming up October 23 – 31. Ribbons have been ordered. School mostly in charge of.
- **Reflections – Laura Kudey & Courtney Rhoades:** Going out in Newflash/website etc this week. Laura is making a promo video – her hubs does voiceovers so he’s helping. Due date will be December 15<sup>th</sup>. Winners will be announced at Bingo Night General Membership Meeting. Courtney still working on lining up judges – 6 categories (art, music, dance, film production, etc) but can’t be affiliated with Buena Vista. Please go ahead and be thinking if you know anyone who may fit the criteria. Theme this year is “I am hopeful because...”

\*\* Lyndsey thanked everyone for coming. The meeting was adjourned at 11:42am.

Minutes respectfully submitted by Megan Epps, Co-Secretary