



General Board Meeting
Thursday, January 11th, 2024
9:30 AM

- **Attendees:** Kristen McFadden, Lyndsey Crandall, Angela Shoultz, Ali Knipling, Julie Hart, Andreen Grubbs, Julie Rose, Stacy Edward, Sallie Smith, Dave Burgess, Sara Jackson, Nicole Bengard, Lauren Plunk, Alicia Kamlet, Laura Kudey, Mary Latrick, Megan Epps, Caralee Culpepper, Melissa Bache, Layne Morton, Megan Saltmarsh, Megan Michael, Dana Lanning, Amanda Williams
- **Welcome and Call to Order:** 9:35 am
- **Review and approval of minutes** from December Board Meeting
 - *Motion to approve* – Laura Kudey
 - *2nd Motion* – Stacey Edwards
 - *Minutes approved*
- **Principal's Report – Dave Burgess**
 - Tech Day
 - Coming up. It's the most beneficial event to take part in, offering amazing opportunities for our staff, which is unmatched anywhere else. Our kids and teachers are presenting different topics. Every teacher is attending at least 1 session. Most teachers will be able to implement what they've learned immediately.
 - 35 different presentations, 45 presenters. Staff attending over 188 different sessions. 35 district people and other counties coming in, including from Blue Ribbon schools that have heard about our program.
 - Still have 44 slots (30 minutes each) that need volunteer coverage. Must be Level 2.
 - Mrs Moore is looking for quantities of 44 items to put in the presenter gift bags.
 - Car Line Video – is almost complete. Rollout plan is coming soon.
 - Coat Rack – we have one together, and about 1/3rd of the coats on it. Currently sitting in the atrium. We will wheel it around EDP and other times to help distribute.
- **Assistant Principals' Report – Kristen McFadden & Natalee Phoenix**

- December Sleigh Ride - was a success. Thanks to all that donated inflatables.
- An easy transition back into the new year. Mastery Connect has been going the past few days, and had multiple technical issues but everyone has handled everything well.
- Teachers have handled e-learning day really well, the participation was phenomenal from the student body. So far, it's been the easiest one we've had so far.
- **Treasurer's Report – Nicole Bengard**
 - Through December 31, 2024:
 - Total revenue - \$106,505
 - Total expenses - \$81,855
 - Net income - \$24,650
 - Fundraising net income - \$57,952
 - Ending cash balance - \$67,605
 - Net increase in cash from prior month - \$809
- General PTA Business
 - Tax Return- I have received the tax return from our outside CPA. The return will be filed with the Secretary of State and District PTA within the next week. A copy will also be provided to Buena Vista so they can fulfill their internal documentation requirement. The CPA unexpectedly increased our fee from \$400 to \$450 this year, thus we will be over budget by \$50.
- Revenue
 - Corporate sponsorships - waiting on second installment of \$1,875 from Summers Orthodontics that was due on 12/31/23
 - Holiday Shop
Total sales were \$15,557, an increase of \$1,995.15 from last year.
Net income was \$1,525, with is over budget by \$725
Net profit % was 10% as dictated by the contract.
Next year's gross profit % should be 15% as we signed the contract with Penguin Patch early this year.
 - Kids Helping Kids - If you have receipts, please turn them into me ASAP so we can finalize the remaining funds available to purchase classroom supplies for these students.
Total Collections: \$3,304
Shopper Reimbursements and expenses through 1/11/24: \$1,557
- Expense
 - Classroom Supplies - last reimbursement check will go out today!
 - Mini grants - all remaining amounts to be paid out are for cooking and steam. These expenses will continue throughout the year. Expected total payout is \$3,708.51
- **President's Report – Lyndsey Crandall**
 - Happy New Year! Thanks to Holiday Shop and Kids Helping Kids committees and volunteers that put in a ton of hours to make it a success.
 - Tech Day: Volunteers & donations for goody bags needed

- Voting process for president and treasurer elects – Alicia, Sara and Courtney Rhoades. A link will be sent out to vote on, and it will be posted in the News Flash. We need 50 votes to move forward. Once voted in, it will move through the nominating committee.
- ISO: Yearbook Chair for next year. We'd love to get them started on shadowing sooner than later.
- Don't forget to utilize Newsflash & Social Media for your committees. Submit Newsflash to Mary Latrick and Social Media to Nicole Martin by noon on Thursdays to be included.
- "Important Dates" calendar has been revised – added SC Ready Testing, Field Day, Awards, etc. Our May PTA meeting will need to be moved, so new date or location to come.
- **Committee Reports:**
 - **Backpack Buddies-** Mary Latrick & Layne Morton
 - Food Drive Feb 5-9 coming up. Need milk, granola, veggies, oatmeal.
 - Bingo – we will do a dozen ravioli, milk, etc again. It worked well last year.
 - All of the donations have been amazing this year, including kids giving on their own.
 - **Bingo-** Megan Epps & Melanie Hendrix
 - Friday, March 1st
 - Patty Cake Man and Fudd Truck coming back, as well as 1 additional one. Looking for recommendations on that one.
 - Other feedback on previous years is welcome.
 - Could use help getting donations.
 - **Carnival-** Caralee Culpepper & Angela Shoultz
 - January 21 will be first committee meeting.
 - Need more volunteers to help lead different chairs
 - Prize Chair
 - Cake Walk Chair (preferably adult volunteer)
 - Photo Op Chair
 - Potential Silent Auction Chair
 - Booked SC Clubhouse 1 for Carnival prep on April 2- need volunteers. Snacks will be provided.
 - **Friends of Buena Vista-** Lauren Plunk
 - Will do an official fund raiser drive the week of Valentines Day "Love Your School" theme.
 - Flyer in Tuesday folder, social media campaign. \$100 donations get a cool BVE car magnet.
 - Will help go towards a variety of things the school needs.
 - **Holiday Shop-** Stacy Edwards and Sallie Smith
 - Great success, couldn't have happened without volunteers. The Grandparent volunteers was great as well.

- The extra day made a huge difference in helping things go smoothly.
 - Kids were so well behaved while waiting and shopping, very impressive.
 - The committee was amazing, working so hard and keeping things running smoothly.
 - The kids absolutely love it and we plan to sign a contract for next year.
- **Kids Helping Kids**- Julie Rose, Alicia Kamlet & Layne Morton
- **Reflections**- Courtney Rhoades & Laura Kudey
 - Only 6 total sign-ups – we believe timing is a big challenge
 - We may try to do an earlier due date next year, to avoid going into the holiday timeframe.
 - We will likely need a new reflections chair next year.
- **Spirit Nights**- Megan Saltmarsh & Corey Gilbreath
 - Looking at using the Crepery in Greer next
- **Spirit Wear Spring Sale**- Amanda Smith
 - Thinking about coinciding with Friends of Buena Vista in February.
 - Potentially doing something like friendship bracelets, but ideas are still being sorted.
 - Payments would be taken online for ease.
- **Staff Lunch**- Alicia Kamlet & Jen Holly
 - Feb 9 – Soup’er Bowl
 - End of year will be final and we’ll give out little prizes
- **Yearbook**- Dana Lanning
 - Sales went up to \$30 on Monday
 - Last day to pre-order is March 1
 - The February PTA meeting will be our PTA Yearbook folder - we’ll meet in the atrium
 - Still looking for a new chair to take over. They will work with Jostens to get everything ordered.
- **Meeting Adjourned:** 10:37 am

JANUARY 2024

Monday, January 1-Wednesday, January 3

Wednesday, January 10

Thursday, January 11

Monday, January 15

Friday, January 19

Monday- Friday, January 22- 26

Friday, January 26

- NO SCHOOL- Winter Break
- 2nd Report Card
- PTA Monthly Board Meeting- *9:30 AM in Cafeteria*
- NO SCHOOL- MLK Day
- Skate Day- *3:30-5:30 PM at Taylors Roller Sports*
- Spirit Wear Sale Week
- Spirit Day
- January Birthday Celebrations

FEBRUARY 2024

Thursday, February 8

Monday- Friday, February 5-9

Friday, February 9

Monday, February 12-Friday, February 16

Friday, February 16

Monday, February 19

Friday, February 23

- PTA Monthly Board Meeting- *9:30 AM in Cafeteria*
- Backpack Buddies Food Drive Week- *"Soup'er Bowl"*
- Staff Lunch Break
- Friends of Buena Vista Drive: "Love Your School"
- Skate Day- *3:30-5:30 PM at Taylors Roller Sports*
- NO SCHOOL - *President's Day*
- Spirit Day
- February Birthday Celebrations

MARCH 2024

Friday, March 1

Thursday, March 7

Friday, March 8

Thursday, March 14

Friday, March 15

Monday- Friday, March 18-22

Friday, March 29

- Bingo Night
- PTA General Member Meeting- 6:30 PM
- PTA Monthly Board Meeting- 9:30 AM in Cafeteria
- Spirit Day
- March Birthday Celebrations
- Skate Day- *3:30-5:30 PM at Taylors Roller Sports*
- End of 3rd Quarter
- NO SCHOOL- Teacher Work Day
- NO SCHOOL- Spring Break
- NO SCHOOL - student/teacher holiday